

Date: August 11, 2014

Date Minutes Approved: September 8, 2014

BOARD OF SELECTMEN MINUTES

Present: Shawn Dahlen, Chair; David J. Madigan, Vice Chair; and Theodore J. Flynn, Clerk.

Absent: (none)

Staff: René J. Read, Town Manager; and C. Anne Murray, Administrative Assistant

I CALL TO ORDER

The meeting was called to order at 7:00 PM in the Mural Room at the Duxbury Town Hall.

II OPEN FORUM –Nothing was brought forward.

III NEW BUSINESS

7:01 PM Public Hearing: Application for a Seasonal, All Alcoholic Package Store License for Square Corp d/b/a Halls Corner Store, Viktoria A. Patel, Manager

Mr. Flynn moved that the Board of Selectmen open the advertised public hearing for a Seasonal, All-Alcohol Package Store License for Square Corp d/b/a Halls Corner Store, Viktoria A. Patel, Manager, 8 Chestnut Street, Duxbury MA. Second by Mr. Madigan VOTE: 3:0:0.

The Chair noted that the applicant was not present, but added that was with good reason. He recognized the Town Manager, who read a memorandum he had prepared for the Board, to explain. The gist of the memorandum was to explain that after further inquiries to the Alcoholic Beverage Control Commission (ABCC) it was learned that the previous information the ABCC provided that there is “no limit to seasonal liquor licenses” was erroneous. It explained that alcoholic beverages retail licenses are distinguished by where a patron may consume the beverages purchased, i.e., off-premises or on-premises.

The ABCC has now advised the Town:

The Local Licensing Authority (LLA) may issue as many seasonal on-premises alcoholic beverages licenses as it deems to be in the public interest that are effective April 1st to January 15th or any portion thereof.

The LLA may issue a limited number of seasonal off-premises alcoholic beverages licenses based on an estimate of the temporary increase in resident population for the upcoming season as of July 10th. The LLA must set the estimate before March 1st of the calendar year, at a special meeting described in detail by M.G.L. c. 138, §17. The LLA must submit the estimate to the Commission prior to April 1st.

The LLA may issue off-premises seasonal licenses based on that estimate at the rate of one license for each 5,000 persons (or fraction thereof) of temporary, seasonal population increase and can be issued effective April 1st to November 30th or from April 1 to the following January 15th at the discretion of the LLA.

On January 24, 2014, Town Clerk Nancy Oates certified that Duxbury's year round resident population was 15,684 and that the seasonal population was 1,000 persons. On February 10, 2014 the Board of Selectmen voted to certify to the ABCC the figures provided by the Town Clerk and this information was sent to the ABCC.

On June 2, 2014, the Board voted to approve the Seasonal All-Alcohol Package Store Licenses submitted by KBBJ Marketplace d/b/a Sandy Lambert's Marketplace. The ABCC approved this application.

On June 17, an e-mail was sent to the ABCC by the Municipal Services Department seeking clarification on the number of on-premise and off-premises seasonal liquor licenses available to the Town of Duxbury. The reply from the ABCC stated that "there is no limit to seasonal liquor licenses." This reply provided the basis for the Board's decision on July 21.

On July 21, the Board voted to approve the Seasonal All-Alcohol Package Store Licenses submitted by Bó-Tes Duxbury LLC d/b/a Bó-Tes Duxbury. The ABCC is aware of this approval and will not be issuing a license.

The process of reviewing a third application (the one before the Board this evening) prompted further investigation by Town staff including several conversations with the Executive Director of the ABCC which has resulted in finding that the ABCC was incorrect in its initial assertion that there was "no limit to seasonal liquor licenses." Transitions in staffing were occurring at the ABCC, and the person providing the response had not been in the position for very long and the error was made. There is, in fact, a limit to the number of seasonal off-premises liquor licenses and that limited number is one.

As a result of these findings, the Town Manager recommended that the Board close the public hearing and take no action on this matter.

Mr. Dahlen summarized it by saying that the approval by the Board of the last request, which was made by Bó-Tes Duxbury, was made based on the information from the ABCC at the time. That license to Bó-Tes Duxbury will be denied by the ABCC. It also makes this application moot as Duxbury only has one Seasonal All-Alcohol Package Store License to be granted and that has already been granted.

Mr. Flynn moved that we (the Board of Selectmen) close the public hearing for a Seasonal, All-Alcohol Package Store License for Square Corp d/b/a Halls Corner Store, Viktoria A. Patel, Manager, 8 Chestnut Street, Duxbury MA. Second by Mr. Madigan. VOTE: 3:0:0.

**INTERIM REPORT: Update regarding Hall's Corner parking, traffic and survey results /
Economic Advisory Committee**

The Chair recognized Mr. John Bear, Chair of the Economic Advisory Committee.

Mr. Bear introduced himself and mentioned the following:

- For about the past three years, the Economic Advisory Committee have applied to the Metropolitan Area Planning Council (MAPC) for a study of Hall's Corner, but received no funding.
- The Town then joined the Old Colony Planning Council (OCPC) a year ago. An application for a similar study was made to OCPC and the grant was received. What is to be presented tonight is the midway report of the OCPC study.

- The Town needs one healthy business district for the convenience of the residents. For the businesses to succeed they need to have successful businesses around them. He said that two of the five nodes around Hall's Corner have businesses that are reasonably successful, but the other three are less successful. So they wanted the study to address that.
- Also wanted to look at the traffic flow and what could be done to help make it more convenient. The study will look at how Hall's Corner is being used now and potentially what could be done to make it more successful.
- He mentioned that the EAC also received notice from MAPC that the grant application was funded and that study will provide additional information.
- With that he introduced Eric Arbeene, Community Planner, Old Colony Planning Council to present the interim study results.

Mr. Eric Arbeene gave a PowerPoint presentation "Hall's Corner Market Analysis & Traffic Study" dated August 11, 2014. The following is an overview of some of his comments:

- **Project Background:** This study was funded through a District Local Technical Assistance (DLTA) grant. It is intended to be a market analysis, parking utilization and traffic study, and a complete streets and streetscape evaluation. He explained "complete streets" is a new term being used which means making streets available to all users (motorists, pedestrians, disabled, etc.); not just cars. They also hope to address the need to address the disjointed combination of three business areas in Hall's Corner: the strip mall, the Marketplace, and the Rotary.
- Gave an overview of the study and how they focused on 3 areas: a 5-minute drive time, a 10-minute drive time, and a 15-minute drive time from Hall's Corner.
- ESRI is a company that was used to collect demographic data. They used the 2010 census and then made projections based on it to show estimated population growth. Moderate growth is estimated.
- The study also looked at demographics, socioeconomic, and housing characteristics. Based on data from the ESRI Tapestry Segmentation system the results show households that tend to be married couple families with or without children, who own single-family homes, have a high-level of income and education and tend to work in professional or managerial, so-called "white collar" employment.
- **Retail Sales:** Looked at sales leakage, which are sales that are leaking out of an area so dollars are being spent elsewhere. This looks at categories of businesses to show where there is a need for a certain type of business.
- **Survey:** To get public participation surveys were available at various locations throughout Town and a total of 348 surveys were submitted. The surveys tried to get a sense of what people like about Hall's Corner, what they dislike, and what they would like to see there. The 3 major advantages were: convenient location, support for local businesses, and friendly service. The 3 major disadvantages were: high prices, limited hours, and a poor selection of goods and services. What people would like to see is
- **Business Survey:** Result of that a pending.
- **Traffic Study:** Was done for non-summer (in May) and summer seasons (in July). Looked at traffic volumes and speeds; crash analysis, bicycle and pedestrian amenities, pavement and signage, and the wait times. He noted that the crash analysis showed a slightly higher rate than the MassDOT District 5 average, but it was not significant.
- **Parking Turnover:** The conclusion was there is sufficient parking
- **Next Steps:** All the data has been collected and presentations have been made to a number of local boards. A list of recommendations to improve the market and traffic conditions will

be developed. The draft report will be presented in September for public input. The comments will be incorporated into the final report for presentation in October.

Mr. Dahlen commented that he felt that the study was very thorough, and anything that can help local businesses provide for the local residents is to everyone's best interest.

Mr. Madigan asked if there was any way to poll traffic from other areas? Mr. Bear responded that there are a couple of businesses that do attract customers from outside the local community, but realistically don't expect that to change much. He gave the example of Hingham end up with so many service businesses that service businesses are now banned. When there are too many service businesses then people don't go there to shop. So it is important to have a mix.

Mr. Flynn asked if the surveys offered any suggestions which could be feedback to the businesses. In response Mr. Arbeene said about 65% of the surveys indicated that they would like to see more sit-down restaurants. The retail suggestion was for a hardware /garden-type store.

Mr. Dahlen asked if the survey looked at the other business districts relative to Hall's Corner? Mr. Arbeene said it was looked at somewhat in the leakage category or in overlapping.

VENDOR LICENSE REQUEST (Mobile Hot Dog/ Food Cart): Robert F. Shine d/b/a Shinetti's Grill

Present for this discussion was the applicant, Mr. Robert Shine, operator of Shinetti's Grill.

Mr. Flynn moved that the Board of Selectmen grant a General License for the operation of a mobile hot dog/ food cart to Mr. Robert F. Shine, subject to the following conditions:

1. That an Application for License (General) be submitted along with a letter explaining the applicant's business plan;
2. That a Signed Workers Compensation Affidavit stating that either Workers' Compensation insurance is in force, or that Mr. Shine is a sole proprietor with no employees be submitted;
3. That the Applicant completes a CORI Request Form for submission to a Criminal Background Check (CORI);
4. That Proof of General Liability Insurance (\$1 million), with the Town of Duxbury named as an additional insured, be provided to the Board of Selectmen's Office prior to operation of the cart;
5. That a signed R.E.A.P. (Revenue Enforcement and Protection Attestation) form for certification of State tax compliance is submitted;
6. That the cart be inspected by the Duxbury Board of Health and the Applicant receives a Food Establishment Permit by the Board of Health;
7. That DBA (Doing Business As) Certificate is obtained from the Duxbury Town Clerk;
8. That the Applicant receives a propane permit from the Fire Department;
9. That the Applicant makes payment of the License Fee to the Town of Duxbury;
10. That operation of the cart is limited to the Town-owned / School-owned ball fields: Chandler Field, Tarkiln's Sinnott Fields, and Train Field during ball games.
[No operation of the hot dog cart is allowed at other public locations, especially the area of the West Lot (adjacent to the Powder Point Bridge) as recommended by public safety officials.];
11. That with respect to operation on any school properties:

- a. That as an outside vendor Mr. Shine receive authorization from the Duxbury High School Administrative Staff: the Athletic Director and DHS Principal and/or the School Committee, if deemed appropriate;
 - b. That food sales by an outside vendor can only occur when all other authorized school organizations, such as the Boosters Club or a specific fundraising group are not conducting their operation.;
 - c. That all outside vendors must provide the school district a certificate of insurance a week before an event.
12. That trash receptacles are provided by the Mr. Shine and he is responsible for picking up trash in the area where he serves and for the removal and disposal of all trash;

Second by Mr. Madigan.

Mr. Shine introduced himself and mentioned the following:

- 90% of the business he is doing in Duxbury is by invitation only. He said he is not interested in setting up for the Duxbury Youth Football, Baseball or Soccer.
- He has been obtaining a temporary food license for each event through the Duxbury Board of Health (BOH).
- He does not want to “set up shop in Duxbury”; just wants to serve on the days he is asked to be here. So he was confused as to why a license is needed from the Board of Selectmen.
- He said he is the concession vendor for the Atlantic Baseball, who rent fields from the Town of Duxbury. So when they do tournaments or tryouts and he is invited to serve he does.
- This week he was asked to serve at the Duxbury Council of Aging event this week.
- He got a phone call indicating he had to get a license through the Board of Selectmen.

Mr. Read explained that there are two separate components:

- 1) Board of Health issues a permit (after inspection of the cart) to assure the food served is compliant with sanitation regulations; and
- 2) The Board of Selectmen issues a license which allows you to serve in the Town.

Mr. Shine said he got a phone call telling him he needed a license though the Board of Selectmen. He stated he didn't know he needed a license from the Selectmen or he would have come in sooner.

Mrs. Wendy Genereux introduced herself and her husband, Mr. Paul Genereux. They are long-term residents of Duxbury. (*Mr. & Mrs. Genereux are the parents of Jake Genereux, who has the license to operate Jake's Dogs in Duxbury.*) Mrs. Genereux's comments included the following:

- She said she found it interesting that Mr. Shine didn't know (he needed a license from the Selectmen) because he operated a hot dog cart in Duxbury prior to her son, Jake, getting a license.
- Objected to him operating because “he has not followed the rules” which others have had to follow. She mentioned approaching Mr. Shine on Saturday and asking him if he has a license and described the exchange that occurred.
- The license issued to Jake's Dogs has specified the when and where they can serve. So they have not just been able to show up and serve, but she feels Mr. Shine has been.
- She mentioned that Jake's Dogs has asked to expand upon what it serves in response to customer requests, but have been told they cannot due to health (regulations) issues.
- Duxbury is very strict on what it allows.

- Jake's Dogs has been asked to serve at some special events and would like to do so, when they can.
- She mentioned that Jake is in college now and explained that he was attending a college course, which is why he was not present.
- She provided to the Selectmen a printout of an online review of Shinetti's Grill, noting that the individual posting it did so and listed her name.
- She said that Mr. Shine was told in mid-June that he needed to obtain a license, but he continued to operate without it.
- She mentioned that Mr. Genereux sometimes helps with the cart as he enjoys seeing the reaction of the kids when they get a treat.

Mr. Dahlen indicated that that everyone should do things in a certain way, but it appears that there was a misunderstanding. What the Board is trying to do tonight is to make sure that Mr. Shine is following the rules.

Mr. Madigan questioned Mr. Shine regarding whether he had served in Duxbury previously. Mr. Shine said he had in 2005 -2006. Mr. Madigan, referring to prior minutes, noted that Mr. Shine said he didn't know he needed a license but that was mentioned at meetings in 2005 and 2006.

Mr. Shine explained:

- In 2005 -2006 he operated at the Town Pier and had a license, then he left to work out of Plymouth for a number of years, and now he has the mobile cart.
- He mentioned receiving a phone call from Ms. Murray informing him of the need to obtain a license from the Board of Selectmen. He filled out the paperwork, and submitted it. It was not in time for it to be scheduled before tonight's meeting.
- In the interim, he was still receiving invitations so he has continued to get permits from the Board of Health.

Mrs. Genereux said that if Mr. Shine is being asked to serve at AAU, then Jake's Dogs has no problem with that, but she said that she doesn't trust someone who is told not to sell, but continues to do so.

There was then a brief discussion regarding what fields he requested and which fields were listed on the license. As clarification Ms. Murray explained that Train Field was included because he indicated Duxbury Baseball games and the Recreation Department said they play at Train Field. It was agreed that the license would be amended to include Keene Street Fields.

Ms. Murray mentioned the following background:

- The last time someone came to the Board of Selectmen requesting to operate a mobile hot dog cart at various fields, the Board at the time was not in favor of it. Part of the reason was that some of the locations, e.g., Standish Monument and Duxbury Beach, were not under the authority of the Selectmen. (*Board of Selectmen Minutes from May 14, 2007 and May 21, 2007 were provided in the Selectmen's packet.*)
- She added that this is a new application and it would be up to the discretion of the current Board whether to grant this license or not.
- It was her understanding that the licensing of a hot dog cart is a 2-pronged process:
 1. The Board of Selectmen authorizes the vendor to come in and operate in the Town; and
 2. The Board of Health inspects the cart to make sure it meets the sanitary code and issues a license for that.

Mr. Madigan pointed out that the permit from the Board of Health does say “subject to the conditions set forth by the Board of Selectmen.”

Mr. Flynn questioned Mr. Shine if he had a full license to serve in Duxbury previously. Mr. Shine indicated he had; maybe in 2005 -2006. Mr. Flynn (referring to information in Selectmen’s packet) said he was troubled that in 2006 Mr. Shine was told he needed a license from the Selectmen and again is saying he didn’t know.

Ms. Murray clarified the situation by explaining that Mr. Shine did have a license to serve at Mattakeesett Court at the Town Pier, but added she believes that when the renewal came up, he did not realize he had to submit the renewal paperwork. In the interim, someone else came forward to operate an ice cream cart at that location. Then Mr. Shine showed up to serve and that created the controversy. Some arrangement was worked out back then so that both vendors worked at that location that summer.

Mr. Dahlen asked “Do we ask every person who has a permit if they want to renew?” Ms. Murray said “yes, renewal paperwork is mailed out to the license holders.”

At this point, Mr. Dahlen said he thinks that there are two different ways to serve food:

- 1) One is to obtain a one-day temporary license for a specific event (at a given date, time and location). OR
- 2) The individual obtains a vendor’s license on an annual basis, which allows them to go to multiple locations.

The question seems to be whether both are required.

Mrs. Genereux mentioned the following:

- When Jake started at Mattakeesett Court the license only allowed him to serve there on specific dates and times.
- He had to obtain amendments to his license for the spring and fall seasons, which allowed him to serve at the Duxbury Youth Soccer (DYS) and Duxbury Youth Baseball (DYB) games.
- And he did have to obtain a Board of Health permit annually.

Ms. Murray volunteered the following background as further explanation:

- When Jake’s Dogs was licensed it was specifically licensed for the Town Pier location.
- When the Duxbury Youth Mini-Soccer asked Jake’s Dogs to serve at their games, it came about because the DYS used to run a concession stand at the games but had decided not to. Since there was no surety that the DYS would not re-open the concession stand in the future, it was suggested that the Board not give a blanket approval but rather that amendments be requested each season that are specific to the dates, times and locations needed.

Mr. Dahlen suggested he would like clarification on: If it is legal for Mr. Shine to get a day-to-day temporary (Food Establishment / Caterer’s License) from the Board of Health without the Vendor’s License from the Board of Selectmen. Is there any reason he can’t continue doing that?

Mr. Shine said that he has a Vendor’s License from the Town of Marshfield, which he gets annually. He does not get a Temporary Food Establishment License from the Marshfield Board of Health. He serves in three locations in Marshfield on a daily basis. He again mentioned that in other South Shore towns when he gets a temporary food certificate it

Mr. Flynn asked that the license be put on hold until we receive and answer. Mr. Madigan agreed.

For clarification Ms. Murray explained that it was not her understanding that Mr. Shine was obtaining individual licenses for each event, as that was never mentioned during her conversations with Mr. Shine. The impression she was given is that Mr. Shine got one Temporary Food Establishment license period and thought it was good for the year. She apologized to Mr. Shine for any misunderstanding, but what he was doing was not made clear to her.

Mr. Flynn moved to put issuance of any license, this discussion, on hold until the Board's meeting on August 25th and at that point have clarification on what is needed and not needed. Second by Mr. Madigan. VOTE: 3:0:0.

Mr. Shine asked if he could serve at the COA Event on August 14th for which he has a Temporary Food Establishment or Caterer's license issued by the Board of Health. He was told he could serve. With respect to a baseball event on Saturday, August 23rd, the Town Manager indicated he would get clarification from Mr. Lambiase when he returns to the office next week and they would let Mr. Shine know.

Call for State Primary Election September 9, 2014

Mr. Flynn moved that the Board directs either of the Constables of the Town of Duxbury to notify and warn the inhabitants of Duxbury, who are qualified to vote in the Primaries, to vote at Precincts One through Six at the Chandler School Gymnasium, 93 Chandler Street, Duxbury, Massachusetts on Tuesday, the 9th day of September, 2014 from 7:00 AM to 8:00 PM. Second by Mr. Madigan. VOTE: 3:0:0.

Mr. Flynn pointed out that this is a change from the polls being at the Timothy Steele Field House to the Chandler School Gymnasium.

Acceptance of Donation: ATV from Duxbury Beach Reservation, Inc. (Harbormaster's Dept.)

Mr. Dahlen said The Duxbury Beach Reservation, Inc. has made a gift of an all-terrain vehicle (ATV). This gift replaces an ATV donated to the Harbormaster's Department in 1997. Mr. Dahlen then recused himself as he is a Director of the Duxbury Beach Reservation, Inc. He stepped down and Mr. Madigan assumed the Chair for this item of business.

Mr. Flynn moved to accept the gift of an all-terrain vehicle (estimated value \$8,099.00) from the Duxbury Beach Reservation. Second by Mr. Madigan. Vote: 2:0:0. (*Mr. Dahlen recused himself and did not vote.*)

Acceptance of Donation: Funds for Thermal Imaging Camera from Duxbury Rotary Club (Fire Dept.)

The Duxbury Fire Department received a donation of \$1,000.00 from the Duxbury Rotary towards the purchase of a Thermal Imaging Camera.

Mr. Flynn moved to accept the gift of \$1,000.00 Duxbury Rotary towards the purchase of a Thermal Imaging Camera. Second by Mr. Madigan. Vote: 3:0:0.

IV TOWN MANAGER'S REPORT

Mr. Read made sure that the Board received copies of the budget package for FY'16. He reported that the budget package has been distributed to the Department Heads, the Finance Committee and the Fiscal Advisory Committee. He added that in the package it has been requested to keep spending within 2.25% for personal services and within 1% for other expenses. The budget calendar is also in the package, as well as the schedule of meetings with the Department Heads.

He added that he will also make an effort to have members of the Board met with Department Heads and proponents of articles in advance of Town Meeting.

V COMMITTEE APPOINTMENTS/RE-APPOINTMENTS/ RESIGNATION

Committee	Name	Appointment or Re-appt.	Term Expires	Motion	Second	Vote
*Historical Commission	Nicole Walters	Appt.	6/30/2017	Mr. Madigan	Mr. Flynn	3:0:0
Shellfish Adv. Comm.	Linda K. Brodie	Re-appt.	6/30/2017	Mr. Madigan	Mr. Flynn	3:0:0
Shellfish Adv. Comm.	Clinton Watson	Re-appt.	6/30/2017	Mr. Madigan	Mr. Flynn	3:0:0
Shellfish Adv. Comm.	Gregg Morris	Re-appt.	6/30/2017	Mr. Madigan	Mr. Flynn	3:0:0

Additional comments regarding the Boards and Committees:

*With the above-appointments the board or committee will be fully staffed.

Mr. Madigan mentioned that there still is one open seat on the Shellfish Advisory Committee and any interested individuals were encouraged to fill out a Talent Bank form.

VI ONE-DAY LIQUOR LICENSE REQUESTS

08-02-14 Miramar "Some Enchanted Evening"

Mr. Flynn moved that the Board of Selectmen grant to Reverend Thomas Griffith, as a representative of Miramar Retreat Center, a One-Day All-Alcohol License to hold a fundraising dinner dance at 121 Parks Street on Saturday, August 2, 2014 from 5:00 PM to 10:00 PM, subject to the conditions on the license. Second by Mr. Madigan. Vote: 3:0:0.

08-26-14 Outstanding in the Field / Island Creek Oyster Dinner

Mr. Flynn moved that the Board of Selectmen grant to Ms. Anna Gelb, as a representative of Outstanding in the Field, is granted a One-Day Wine and Malt License for a dinner event to be held at the property of Charles J. Husk, 160 Marshall ST, Duxbury MA on Tuesday, August 26, 2014 from 3:00 PM to 9:00 PM, subject to the conditions on the license. Second by Mr. Madigan. Vote: 3:0:0.

09-08-14 COA Life-Long Learning Registration

Mr. Flynn moved that the Board of Selectmen grant to Mr. Chris Barry, as a representative of the Friends of the Duxbury Council on Aging, a One-Day Wine and Malt License to hold an event at the Duxbury Senior Center, 10 Mayflower Street, on Monday, September 8, 2014 from 5:00 PM to 7:00 PM, subject to the conditions on the license. Second by Mr. Madigan. Vote: 3:0:0.

09-27-14 Duxbury Wine & Food Festival

Mr. Flynn moved that the Board of Selectmen grant to Mr. Richard Marble, as a representative of the Duxbury Food & Wine Festival, a One-Day Wine & Malt License for the "Festival Grand Tasting" on Saturday, September 27, 2014 at the South Shore Conservatory/Ellison Center for the Arts on 64 St George St, from 3:00 PM to 5:00 PM, subject to the conditions on the license. Second by Mr. Madigan. Vote: 3:0:0.

10-09-14 Lions Club Wine & Beer Tasting Fundraiser

Mr. Flynn moved that the Board of Selectmen grant to Ms. Janet Kusins, as a representative of the Duxbury Lions Club, a One-Day Wine and Malt License for an event to be held at the Alden House Barn, 105 Alden ST, on Thursday, October 9, 2014 from 6:30 PM to 8:30 PM, subject to the conditions on the license. Second by Mr. Madigan. Vote: 3:0:0.

VIII EVENT PERMITS

09-01-14 Buckboard RD Block Party

Mr. Flynn moved that the Board of Selectmen grant to Mr. Chris Weekly, as a representative of the Buckboard Road neighborhood, permission to hold a block party on Monday, September 1, 2014 from 10:00 AM until 6:00 PM, subject to the conditions on the permit. Second by Mr. Madigan. Vote: 3:0:0.

09-28-14 Duxbury Artisan Fair / Maureen Sullivan

Mr. Flynn moved that the Board of Selectmen grant to Ms. Maureen Sullivan a permit to hold the Duxbury Artisan Fair on Sunday, September 28, 2014, on the grounds of the Tarkiln Community Center, 245 Summer Street, Duxbury MA 02332, from 10:00 AM until 6:00 PM, subject to the conditions on the permit. Second by Mr. Madigan. Vote: 3:0:0.

IX ANNOUNCEMENTS

Next Scheduled Selectmen's Meeting: will be on Monday, August 25, 2014.

X ADJOURNMENT

At approximately 8:14 p.m., Mr. Flynn moved that the Board adjourn. Second by Mr. Madigan. VOTE: 3:0:0.

LIST OF DOCUMENTS FOR 08-11-14 SELECTMEN'S MEETING

1. *Agenda for 08-11-14 Selectmen's Meeting*
2. *OPEN FORUM: no documents*
3. *NEW BUSINESS:*
 - a. *Public Hearing: Application for Seasonal, All-Alcohol Package Store License: Coversheet with suggested procedural motion, copy of the prepared license and Form 43, copy of the published advertisement. A memorandum from René Read dated 08-11-14 regarding this item of business with the attachments of: Memorandum from Nancy Oates dated January 24, 2014 RE: Seasonal Population Estimate and the email from the ABCC staff of June 17, 2014 RE: Availability of Seasonal Licenses*
 - b. *Interim Report on Hall's Corner Study: PowerPoint presentation "Hall's Corner Market Analysis & Traffic Study; Presentation to the Board of Selectmen by the Old Colony Planning Council dated August 11, 2014"*
 - c. *Vendor License Request –Shinetti's Grill: Coversheet with suggested motion; copy of the General License and General License Addendum (listing of conditions); Department Feedback to the request; Background Information: How this request came about, past Hot dog cart license request in 2007, June 5, 2006 Selectmen's Minutes RE: Vendor Application Request from Mr. Shine; and Mr. Shine's current application packet*
 - d. *Call for State Primary Election: Suggested motion and copy of Warrant to be posted.*
 - e. *Acceptance of Donation from DBR, Inc.: Coversheet with brief explanation and suggested motion.*
 - f. *Acceptance of Donation from Duxbury Rotary Club: Coversheet with brief explanation and suggested motion.*
 - g. *Discussion pertaining to the polling place for September Primary Election and November State Election / Town Clerk: Coversheet with explanation and copy of the letter to be executed for notification to the Comm. of Mass. Election Division.*
4. *TOWN MANAGER'S REPORT: Copy of the budget package for fy'16.*
5. *APPOINTMENTS /RE-APPOINTMENTS & RESIGNATIONS: 08-11-14 Appointment/ Re-appointment / Resignation sheet*
6. *ONE-DAY LIQUOR LICENSE REQUESTS: Packets included drafts of the proposed One-Day Liquor Licenses, application information and department feedback received for: (a) 08-26-14 Outstanding in the Field / Island Creek Oyster Dinner (b) 09-08-14 COA Life-Long Learning Registration (c) 09-27-14 Duxbury Wine & Food Festival; (d) 10-09-14 Lions Club Wine & Beer Tasting Fundraiser; (b) Friends of COA –Despite Dwight Lawn Party – Thursday, August 14, 2014; (c) Duxbury Rural & Hist. Society "Wicked Wicket Croquet Tournament" OPEN SESSION MINUTES: 06-30-14 Selectmen's Minutes-DRAFT*
7. *EVENT PERMITS: Packets included drafts of the proposed Event Permits, application information and department feedback received for: (a) 09-01-14 Buckboard RD Block Party; (b) 09-28-14 Duxbury Artisan Fair / Maureen Sullivan*
8. *ANNOUNCEMENTS: 08-11-14 Suggested Announcements sheet*